

# RAILROAD WORK PLAN (RRWP) - Non Port Sponsored Projects

Date Submitted: \_\_\_\_\_

## REQUIREMENTS WHEN WORKING WITHIN, ADJACENT TO, ABOVE, OR BENEATH RAILROAD RIGHT-OF-WAY

**DURATION (Start & End Date):** Start on \_\_\_\_\_ and Ending on \_\_\_\_\_

**TRACK LOCATION:** Track number \_\_\_\_\_ track located \_\_\_\_\_ (See attached plan).

**START & STOP TIMES:** Begin each day at \_\_\_\_\_ and end at \_\_\_\_\_  
Exeptions as noted: \_\_\_\_\_

**BILLING INFORMATION:** Contact Person: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

**DESCRIPTION OF WORK:** The work includes:  
\_\_\_\_\_  
\_\_\_\_\_ (see attached plan).

**WORK CREW:** The work will be performed by \_\_\_\_\_. The equipment used will be \_\_\_\_\_.

**CONTRACTOR SAFETY RECOMMENDATIONS:** Worker protection from railroad activities will be achieved by \_\_\_\_\_ and \_\_\_\_\_.

### SAFETY PROTECTION:

This Railroad Work Plan (RRWP) is for non-port sponsored projects such as Harbor Development Permits (HDP). The RRWP shall be in accordance with the "Requirements When Working Within, Adjacent to, or Above Railroad Right-of-Way" (see attached). All costs related to Railroad Flagging and Watchpersons shall be paid by the permittee or its contractor to Pacific Harbor Line (PHL).

The RRWP must be submitted a minimum of fourteen (14) calendar days in advance of any work within twenty (20) feet of track centerline. Full track closures shall be avoided whenever possible. If a full track closure is necessary, the Contractor shall submit the RRWP to the Engineer prior to scheduling the work. Allowance of full track closures will be at the full discretion of the POLB Intermodal Operations Manager and PHL.

Prior to start of work, \_\_\_\_\_ will request a watch person training session from PHL and/or the POLB Intermodal Operations Manager for all work-crew personnel working outside the marine terminal within twenty (20) feet of the railroad track centerline. Once the watch person training is completed, the Contractor will submit an approved list of trained individuals as part of the RRWP.

For tracks in PHL jurisdiction (outside a marine terminal), working equipment with a potential to reach over, tip over, or encroach within ten (10) feet of the track centerline shall require a PHL Flagperson. All equipment shall be parked beyond ten (10) feet of the track centerline to avoid a collision and/or derailment.

The PHL primary contact is the Roadmaster (Jose Rodriguez) at (310) 984-5778 or jrodriguez@anacostia.com. The PHL secondary contact is the Chief Engineer at 310-984-5780.

Safety training and worker protection within a marine terminal shall require a RRWP and be coordinated with the marine terminal operator.

Only PHL shall provide the flagging services outside of the marine terminal. The Contractor may cancel scheduled flagpersons with written notice to the Ports Intermodal Operations Manager and Pacific Harbor Line (PHL) Chief Engineer at least two (2) working days prior to the start of the work. However, if the Contractor fails to provide such flagging cancellation notice within the time required, then the cost for flagging shall be paid to PHL and any costs incurred from the City or marine terminal.

Note: The Contractor shall submit the Railroad Work Plan (RRWP) through the Ports Construction Manager or Environmental Planning Permits for approval by the Intermodal Operations Manager (562-283-7278) or designated representative. All related permits shall be obtained prior to submitting the RRWP.